

# York Township EMA

## MINUTES

November 19, 2009 7:00 PM York Township EOC

Type of Meeting: Regular Monthly

Meeting Called By: Ray Shaffer, Deputy Emergency Management Coordinator

Note Taker: Ray Shaffer

Attendees:

Ray Shaffer Deputy EMC, Jack Dellinger, Races, Jim Walsh, RACES/York Township Fire Chiefs Association, Jim Shaffer, EMA Public Works Director and Chase Barnhart, EMA Fire Fighting Branch Director. (EMC Kathleen Dellinger was inState College working with PEMA participating in a workshop to update the curriculum used for Certification for Emergency Managers and Staff.)

### Agenda topics

#### **ITEM #1 Recording Secretary**

Due to the limited staff attendance Ray Shaffer agreed to keep notes on the abbreviated meeting. Major discussions were tabled until the December meeting.

#### **ITEM #2 New Staff Member**

Chase Barnhart was introduced to the members even though Chase joined the EMA in the spring of 2009. This was his first meeting due to attendance at classes at HACC. Chase is a volunteer fire fighter and an EMT, and we are pleased to have him as part of the York Township EMA team.

#### **ITEM #3 FIRE CHIEF'S MEETING**

Jim Walsh reported that at the last meeting there was a discussion of realigning the fire boxes in the township. He also noted that talk about the new radios has quieted, at least in our jurisdiction.

#### **ITEM #4 2010 Budget**

Fred Krause presented the 2010 budget to the township Commissioners at the November meeting and it included the \$2000 request for EMA. The Commissioners will vote on the budget in the December meeting. Fred noted that there were no questions regarding our budget request.

#### **ITEM #5 Pandemic Summit – H1N1**

Ray Shaffer and Bob Gage attended the Pandemic Summit held on October 22, 2009. Between 150 & 200 persons attended the sessions which were aimed more to business and industry than emergency responders. Most of the information presented regarding the disease had previously been distributed to us via email and fax. Most of the speakers discussed their contingency plans for operation in the event of a major attendance problem. The common thread in all the presentation was COMMUNICATION and PREPARATION.

#### **ITEM #6 York County Office of Emergency Management Quarterly Meeting**

The Quarterly Meeting was held on November 4, 2009 at the York County Office of Emergency Management and the subject was Damage Reporting and Assessment Procedures. Fred Boylstein of PEMA conducted the meeting and used a PowerPoint presentation to show what needs to be done when an emergency strikes that involves damage in the municipality. The key point he made was **getting out and assessing the damage as soon as possible and upload that data to the County**. The County can then execute the necessary paperwork to begin the process of getting monies for the municipalities involved if certain criteria are met.

#### **ITEM # 7 H1N1 Inoculations at Dallastown Area School District**

Jack Dellinger reported on the volunteer time he and Kathleen spent during the week of November 9th working at the Dallastown Area Schools giving H1N1 vaccine. He said the process went very well and that the volunteers working on the project did an excellent job. He said that to date Northern, York City, Dallastown, Dover and Southeastern School Districts have participated in the program. Since the supply of vaccine has been exhausted, the other districts must wait until more is available. He said that at one point they vaccinated 900 students between 8:30am and noon which demonstrated the efficiency with which the program was working. Jack also noted that 7 of 10 students opted for the shot vs. the nasal spray and that about 50% of the students took advantage of the program.

YAMMRS has taken the responsibility for administering the vaccine in the County and has ordered 190,000 doses. The next mass immunization is scheduled for Tuesday, November 24<sup>th</sup> at the York Fair Grounds.

**ITEM # 8 COMMISSIONERS'S MEETING DECEMBER 8, 2009**

Five members of the York Township EMA staff will be presented with PEMA certificates for completion of various levels of certification. Those members include Kathleen Dellinger, Ray Shaffer, Jack Dellinger, Jay Lewis and Anne Zarlenga. It was asked that all members attend this meeting wearing their EMA shirts. Jeff Joy from the York County Office of Emergency Management and Fred Boylstein of PEMA will make the presentations.

**ITEM #9 ECRIN UPDATE**

Three more forms have been received and the information will be added to the database and uploaded to County. Anne has done an outstanding job in getting all the data received into the database and continues to work with the York County Department of Human Services on the York Township ECRIN information.

We have also been advised by Gary Milbrand that we have gotten the ECRIN data back from the County and he will meet with EMA staff to train them in the use of the data and to load it into our EMA computers.

**ITEM #10 UPCOMING TRAINING**

Schedule of York County Office of Emergency Management Quarterly Training for 2010

- a. January 13 – (7 p.m. - 10 p.m.)  
January 16 – (9 a.m. – 12 p.m.)
- b. April 7 – (7 p.m. – 10 p.m.)  
April 10 – (9 a.m. – 12 p.m.)
- c. July 14 – (7 p.m. – 10 p.m.)

**ITEM # 11 NEXT MEETING**

Our next meeting will be Thursday, December 17, 2009 at 7:00 p.m.

**ITEM # 12 OTHER ITEMS**

Jack Dellinger, RACES, reported that he and an associate were testing the new digital data program earlier in the evening. All transmissions of text via the amateur radio system went very well. This system now provides a tertiary level of communications in the event of a major disaster.

He also related a problem area created by FCC Regulation 97 – 113: Rules Regarding Transmission of Information. It seems that this ruling prohibits anyone receiving a W-2 from an organization from using that organization's amateur radio system for training or any use in a non-emergency situation. Since these setups are primarily in hospitals, and now fall under Homeland Security, this presents a serious problem for training staff in the system's operation.

Jim Shaffer reported that at a Safety Committee meeting attended by his wife at the Dallastown School District, Assistant Superintendent Dr. Ron Dryer had favorable comments on the professionalism of the York Township EMA staff as related to our efforts to prepare for a POD in the district. This was the result of two meetings the EMA team had at the high school.

Meeting adjourned at 7:35 p.m.