

York Township EMA MINUTES

February 18, 2010 1909 hours York Township EOC

Type of Meeting: Regular Monthly

Meeting Called By: Kathleen Dellinger, Emergency Management Coordinator

Note Taker: Jim Shaffer

Attendees:

Kathleen Dellinger, EMC; Jack Dellinger, Races; Allen Britton, PIO; Jim Shaffer, Public Works & Engineering Branch Director; Dottie Anderson, Mass Care/Housing/Human Services Branch Director; Tim Poff, Representative from York Township; Chase Barnett, Firefighting Branch Director.

Confidential Updated contact list was distributed.

Agenda topics

ITEM #1 Approval of January's meeting minutes

Approved as written.

ITEM #2 Regional EMA Staff

Jeff Joy had suggested that Municipalities with limited EMA staff look to merge with surrounding EMA's to create regional EMA staff. Jacobus and Dallastown EMA's were mentioned as understaffed at this time, Dallastown has a new EMC, Constance Werner. At this time there are no plans for York Township to merge with other EMA's.

ITEM #3 FIRE CHIEF'S MEETING

Nothing new to report at this time.

ITEM #4 ECRIN UPDATE

Nothing new to report at this time.

ITEM #5 REVIEW AND REWRITE OF THE YORK TOWNSHIP EMERGENCY OPERATIONS PLAN (EOP)

Review and rewrite of the plan must be done every two years and therefore it will be a project for 2010. It was last done in July of 2008. Kathleen will be involving each York Township EMA staff member in specific areas of the project. In the next couple of months, Kathleen asks that each staff member start to look at their copy of the EOP and note areas for rewrite. She also asked each staff member to review their particular Checklist to make sure that they understand their position and their required duties in case of an activation of their position during an emergency. Alan Britton, PIO, has given his comments to Kathleen. We will also look at the recent evacuation at Springwood Apartments and the February snowfalls to review the lessons learned and incorporate those findings into the EOP.

ITEM #6 STORM READY APPLICATION

Kathleen reviewed the application from PEMA and the National Weather Service for Municipality Storm Ready certification. Kathleen has contacted York County Office of Emergency Management to have them involve York Township EMA in the March 18, 2010 weather drill because participating in a weather drill is a requirement to become a Storm Ready Municipality.

ITEM #7 PEMA QUARTERLY TRAINING

Kathleen and Jack Dellinger (RACES) both attended two days of training in Lancaster put on by PEMA. Many subjects were discussed. Jack offered some comments on some of the training as follows:

Questions on how to handle special needs people during evacuations. No provisions or lack of provisions provided at this time. Best practices for damage assessment, local damage information needs to be submitted and compiled with County or counties to apply for aid through PEMA.

As part of the agenda for this meeting, a list of all the training was provided to EMA staff. Kathleen offered to discuss any of the training topics with any interested York Township EMA staff member on an individual basis since two full days of training would take too long to discuss at this meeting.

ITEM # 8 TIME LINE FOR FEBRUARY 9TH SNOWSTORM

Kathleen presented a timeline of events throughout the storm; York Twp EMA was contacted as a resource for EMS to secure a National Guard Humvee to be located at station 36. York Twp EMA staff was contacted by Kathleen and on put on standby, EMA staff was not needed. Looking forward it was determined that snowmobile resources need to be established.

ITEM # 9 CLEARING FIRE HYDRANTS

CERT volunteers were asked to help clean snow from fire hydrants, Kathleen talked to Fire Chief Miller at Fire Station #19 regarding this. Chief Miller had no issue and was glad to have any help in removing the snow from hydrants. Gary Milbrand, York Township GIS, supplied hydrant location maps. Another item to be cleared after a snow event is the storm water inlets, York Township Public Works Department is currently working on this and also compiling maps of the inlets.

ITEM #10 UPCOMING TRAINING

Kathleen handed out flyers for much upcoming training for Emergency Management Personnel.

ITEM # 11 NEXT MEETING

Our next meeting will be Thursday, March 18th, 2010 7:00 pm.

Meeting adjourned at 2005 HRS.

